

## Information for updating your ACS profile for OA publishing

These are the steps needed to update your profile so that any manuscripts that are accepted will automatically qualify for AuthorChoice CC-BY-NC-ND according to the Open Access Netherlands Agreement with the American Chemical Society.

Log into Paragon Plus. This will bring you to the home page below.

ACS Paragon Plus Powered by ScholarOne Manuscripts™ | Trina Gerhard ▾ | Instructions & F

 ACS Publications  
Most Trusted. Most Cited. Most Read.

ACS Paragon Plus

Home

### Welcome to the ACS Paragon Plus Environment

#### Personal publishing activity for

Trina Gerhard [Edit Your Profile](#) [Log Out](#)

To submit a NEW manuscript: Select a journal...

My Authoring Activity

**My Reviewing Assignments**

- 0 Invited Manuscripts Awaiting Submission
- 0 Incomplete Manuscript Submissions
- 0 Unsubmitted Manuscripts
- 0 Submitted to Editorial Office
- 0 Forms Awaiting Completion
- 0 Revisions and Resubmissions Requested by Editorial Office
- 0 Incomplete Revisions and Resubmissions
- 0 Revisions and Resubmissions Received by Editorial Office
- 0 Accepted Manuscripts
- 0 Proof Ready for Review
- 0 Proof Comments Received
- 0 Expired Revisions and Manuscripts No Longer Under Consideration
- 0 Recently Published Articles

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#### Journal Publishing

- [How to Submit a Manuscript](#)
- [Information for Reviewers](#)
- [Ethical Guidelines & Plagiarism Screening](#)
- [Copyright/Journal Publishing Agreement](#)
- [Permissions & Credit Lines](#)
- [Open Access/ACS AuthorChoice](#)

Click on Edit your profile.

## Edit My Profile


- 1 E-Mail / Name
- 2 Address
- 3 Areas of Expertise
- 4 Other Profile Details

[Next](#)

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**ORCID®**

Associate your ORCID iD with ACS Paragon Plus. ACS has partnered with ORCID (Open Researcher and Contributor ID), a non-profit organization that provides unique digital identifiers that allow researchers to distinguish themselves from others with similar names.

 [Create a new ORCID iD](#)  
[Associate your existing ORCID iD](#)

The ORCID identifier resolves confusion caused through name change, cultural differences in name presentation, and the inconsistent use of name abbreviations. It will be displayed in published ACS journal articles for any author on a manuscript who has a validated ORCID iD associated with ACS Paragon Plus when the manuscript is accepted. [Learn more about ORCID](#)

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**Name**  Special Characters

Prefix:

First (Given) Name:  req

Middle Name:

Last (Family) Name:  req

Degree:

Primary E-Mail Address:  req

Primary E-Mail Address (again):  req

Primary Cc E-Mail Address:

Secondary E-Mail Address:

Secondary E-Mail Address (again):

Secondary Cc E-Mail Address:

[Next](#)

This is where you will want to make sure you e-mail address has the appropriate email extension that corresponds with your affiliation. Once this is complete, hit the next button.

Although this next screen might look correct, the institution must be picked from the drop down box.

## Edit My Profile

1 E-Mail / Name  
2 Address  
3 Areas of Expertise  
4 Other Profile Details

Previous Next

**Primary Address**

Institution: Utrecht Univers **X** req

Department: req

Address: Cambridgelaan 106 req

Country: Netherlands req

State/Province: req

City: Utrecht req

Postal Code: 3500 BM req

Phone: req

Fax: req

Previous Next

Clear the institution by clicking on the X

## Edit My Profile

1 E-Mail / Name  
2 Address  
3 Areas of Expertise  
4 Other Profile Details

Previous Next

**Primary Address**

Institution: req

Department: req

Address: req

Country: United States req

State/Province: --- Select One --- req

City: req

Postal Code: req

Phone: req

Fax: req

Previous Next

Go to the Institution box and start typing in the name.

As you start typing, the drop down box will start to populate with suggestions.

### Edit My Profile

1 E-Mail / Name  
2 Address  
3 Areas of Expertise  
4 Other Profile Details

Previous Next

**Primary Address**

Institution: universiteit utr req

Department: **Naturalis Nationaal Natuurhistorisch Museum**  
(Nationaal Herbarium Nederland Universiteit Utrecht)  
Leiden, Zuid-Holland, 2300 RA, NL

Address: **Universiteit Utrecht**  
Utrecht, Utrecht, 3508 TC, NL

Country: **Universiteit Utrecht Faculteit Geowetenschappen** req  
Utrecht, Utrecht, NL

State/Province: **Universiteit Utrecht Faculteit Betawetenschappen**

City: Utrecht, Utrecht, 3508 TA, NL

Postal Code: **Universiteit Utrecht Departement Farmaceutische Wetenschappen**

Phone: Utrecht, Utrecht, 3508 TB, NL

Fax: **Universiteit Utrecht Departement Rechtsgeleerdheid**  
Utrecht, Utrecht, 3512 BK, NL

Previous Next

**Universiteit Utrecht Departement Filosofie en Religiewetenschap**

When you see your institution you can click directly on it.

### Edit My Profile

1 E-Mail / Name  
2 Address  
3 Areas of Expertise  
4 Other Profile Details

Previous Next

**Primary Address**

Institution: Universiteit Utrecht ✕ req

Department: req

Address: req

Country: Netherlands req

State/Province: req

City: Utrecht req

Postal Code: 3508 TC req

Phone: req

Fax: req

Previous Next

Everything will automatically populate, except for the address. That will need to be manually entered.

## Edit My Profile

- 1 E-Mail / Name
- 2 Address
- 3 Areas of Expertise
- 4 Other Profile Details

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**Primary Address**

Institution: Universiteit Utrecht ✖ req

Department:

Address:  req

Country:  req

State/Province:

City:  req

Postal Code:  req

Phone:

Fax:

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Once this is complete, you can continue through the next buttons, until you hit the finish button.

## Edit My Profile

- 1 E-Mail / Name
- 2 Address
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- 4 Other Profile Details

Finish

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**Linked IDs**

Please contact Support at [support@services.acs.org](mailto:support@services.acs.org) if the information is incorrect.

ACS ID:

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**Unavailable Dates**

If you are planning on being unavailable for a period of time, enter the dates in the boxes below.

From:   To:    
Reason for unavailability:

---

**Alternate Contact Information**

If you would like to be reached via a different e-mail address for a certain period of time, please enter the date range and the e-mail address into the boxes below.

From:   To:    
Alternate E-Mail Address:

---

**Signature.** The journal can choose to use the text you enter in this field in e-mail correspondence.

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**Attach File(s) to Your Profile (for example, your CV)**

No file selected.

**Files attached**  
*No files have been uploaded.*

Finish

**Now your profile is updated!** As long as your email extension matches your institution, and your institution qualifies, your article will be made Open Access, with an AuthorChoice CC-BY-NC-ND license automatically.